

**Police
Services**

CRIMINAL RECORD CHECKS*	Volunteer	Volunteer Same Day**	Student	Student Same Day**	Employment	Employment Same Day**
Police Criminal Record Check	\$0.00	\$0.00	\$35.00	\$70.00	\$50.00	\$100.00
Police Criminal Record & Judicial Matters Check	\$0.00	\$0.00	\$35.00	\$70.00	\$50.00	\$100.00
Police Vulnerable Sector Check	\$20.00	\$40.00	\$35.00	\$70.00	\$50.00	\$100.00
Certified Copies of Any of the Above ***	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00

*All fees include HST

**Same day checks can only be done if we do not require information from another Police Service

***Cannot give copies of Vulnerable Sector Checks. Vulnerable Sector checks can only be done for individuals that live in the Urban Area of the Municipality of Port Hope.

OTHER CRIMINAL RECORD CHECKS*	Fee
Record Suspension Applications (Pardon)	\$50.00
Cannabis Expedited Record Suspension (Pardon)	\$50.00
Change of Name Application	\$50.00
Immigration Purposes	\$50.00
File Destruction	\$50.00
Certified Copies of Any of the Above	\$5.00

*All fees include HST

FINGERPRINTS*	Fee
For Passports, Pardons, Employment	\$50.00 + RCMP fee (if applicable)
For Vulnerable Sector Hit Confirmation for Volunteer & Student	\$0
For Vulnerable Sector Hit Confirmation for Employment	\$50.00 + RCMP fee (if applicable)

*All fees include HST

FREEDOM OF INFORMATION REQUESTS*	Legislated Fees
Opening a Request	\$5.00
Photocopies/Computer Printouts	\$0.20 per page
CD/DVD	\$10.00
Search Time	\$7.50 per 15 minutes per employee

Preparing a Record of Disclosure	\$7.50 per 15 minutes per employee
Developing a Computer Program	\$15.00 per 15 minutes per employee
Other Costs Incurred	Any other costs incurred can be recovered if the Police Service has received an invoice for said costs

*All fees include HST

INSURANCE COMPANIES	Fee
Police Reports	\$75.00
Collision Investigator's Report	\$350.00

*All fees include HST

VIDEO STATEMENTS*	Fee
For all parties	\$50.00

*All fees include HST

PAID DUTY FEES

FIRST CLASS CONSTABLE RATE	Rate	Admin fee	Total Rate	HST	TOTAL
First 4 Hours	\$440.10	\$88.02	\$528.12	\$68.66	\$596.78
Each additional hour or part	\$110.03	\$22.00	\$132.03	\$17.16	\$149.19
Police Vehicle for each hour	\$35.40	\$0.00	\$35.40	\$4.60	\$40.00
SERGEANT RATE	Rate	Admin fee	Total Rate	HST	TOTAL
First 3 Hours	\$270.30	\$16.16	\$286.46	\$37.24	\$323.70
Each additional hour or part thereof	\$89.76	\$5.39	\$95.15	\$12.37	\$107.51

*Paid Duty Assignments are subject to a 4-hour minimum.

**Any paid duty assignment requiring four (4) or more Members shall require one (1) of said Members to be a Sergeant

***There is a minimum 48-hour cancellation policy

False Alarms – residential & commercial	\$150.00
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