

**Police
Services**

CRIMINAL RECORD CHECKS*	Volunteer	Students & Employment
Police Criminal Record Check	\$0.00	\$52.50
Police Criminal Record & Judicial Matters Check	\$0.00	\$52.50
Police Vulnerable Sector Check	\$21.00	\$52.50
Certified Copies of Any of the Above **	\$5.25	\$5.25

*All fees include HST

**Cannot give copies of Vulnerable Sector Checks. Vulnerable Sector checks can only be done for individuals that live in the Urban Area of the Municipality of Port Hope.

OTHER CRIMINAL RECORD CHECKS*	Fee
Record Suspension Applications (Pardon)	\$52.50
Cannabis Expedited Record Suspension (Pardon)	\$52.50
Change of Name Application	\$52.50
Immigration Purposes	\$52.50
File Destruction	\$52.50
Certified Copies of Any of the Above	\$5.25

*All fees include HST

FINGERPRINTS*	Fee
For Passports, Pardons, Employment	\$52.50 + RCMP fee (if applicable)
For Vulnerable Sector Hit Confirmation for Volunteer	\$0.00
For Vulnerable Sector Hit Confirmation for Student & Employment	\$52.50 + RCMP fee (if applicable)

*All fees include HST

FREEDOM OF INFORMATION REQUESTS*	Legislated Fees
Application Fee	\$5.00
Photocopies and Computer Printouts	\$0.20 per page
CD/DVD	\$10.00 per disk
Search Time	\$7.50 per 15 minutes per employee
Preparation Time	\$7.50 per 15 minutes per employee

Computer Time	\$15.00 per 15 minutes per employee
Other Costs Incurred	Any other costs incurred can be recovered if the Police Service has received an invoice for said costs

*All fees include HST

INSURANCE COMPANIES	Fee
Police Reports	\$100.00
Collision Investigator's Report	\$367.50

*All fees include HST

VIDEO STATEMENTS*	Fee
For all parties	\$52.50

*All fees include HST

PAID DUTY FEES

FIRST CLASS CONSTABLE RATE	Rate	Admin fee	Total Rate	HST	TOTAL
First 4 Hours	\$484.11	\$96.82	\$580.93	75.52	\$656.45
Each additional hour or part thereof	\$121.03	\$24.20	\$145.23	\$18.88	\$164.11
Police Vehicle for each hour or part thereof	\$38.94	\$0.00	\$38.94	\$5.06	\$44.00
SERGEANT RATE	Rate	Admin fee	Total Rate	HST	TOTAL
First 4 Hours	\$544.61	\$108.92	\$653.53	\$84.96	\$738.49
Each additional hour or part thereof	\$136.15	\$27.23	\$163.38	\$21.24	\$184.62

*Paid Duty Assignments are subject to a 4-hour minimum.

**Any paid duty assignment requiring four (4) or more Members shall require one (1) of said Members to be a Sergeant

***There is a minimum 48-hour cancellation policy. Failure to give sufficient notice of cancellation will result in a 4-hour minimum fee per scheduled member.

****A minimum of seven (7) calendar days' notice is required to arrange paid duties. If less than 7 calendar days' notice is provided, an additional short-notice administrative fee will be charged at 10% of the total fees.

False Alarms – Residential & Commercial	\$150.00
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