

2024 Operating Budget
Proposed Budget with Comparative Data

Finance and HR

	2022 Actuals	2023 Budget	2023 YTD Actuals	2024 Base Budget	2024 One-Time Items	2024 Service Level Change	2024 Capital Operating Impact	2024 Total Budget	2023 vs 2024 Budget Incr./((Decr.) \$	2023 vs 2024 Budget Incr./((Decr.) %
125-000 HR / Unassigned										
0000										
4989 Contrib fr Training Reserve		(\$10,000)		(\$10,000)				(\$10,000)		
4995 Recovery Operating Costs			(\$9,806)	(\$11,100)				(\$11,100)	(\$11,100)	
6001 Office Supplies	\$403	\$750	\$707	\$750				\$750		
6009 Office Equipment	\$4,614			\$2,500				\$2,500	\$2,500	
6020 Bank Fees & Interest Charges	\$50	\$50	\$50	\$50				\$50		
6053 IT Software Licenses	\$10,846	\$11,200	\$9,491	\$10,000				\$10,000	(\$1,200)	(10.7%)
6201 Advertising	\$6,198	\$6,500	\$7,449	\$7,500				\$7,500	\$1,000	15.4%
6220 Contracted Services	\$5,952	\$12,500	\$28,513	\$10,000		\$15,000		\$25,000	\$12,500	100.0%
6291 Professional Dues	\$1,277	\$1,495	\$1,414	\$1,414				\$1,414	(\$81)	(5.4%)
6292 Travel	\$20	\$200		\$200				\$200		
6294 Training	\$5,975	\$42,000	\$40,252	\$42,700				\$42,700	\$700	1.7%
6300 Meals	\$62	\$200		\$200				\$200		
6522 Cell Phone	\$524	\$600	\$420	\$600				\$600		
6550 Recoverable Oper Costs			\$9,806	\$11,100				\$11,100	\$11,100	
9101 Full-Time	\$163,717	\$170,759	\$149,220	\$201,852				\$201,852	\$31,093	18.2%
9102 Part-Time	\$210		\$944							
9201 Benefits	\$50,386	\$51,874	\$45,392	\$57,776				\$57,776	\$5,902	11.4%
Total 0000	\$250,234	\$288,128	\$283,852	\$325,542		\$15,000		\$340,542	\$52,414	18.2%
Total 125-000 HR / Unassigned	\$250,234	\$288,128	\$283,852	\$325,542		\$15,000		\$340,542	\$52,414	18.2%
125-811 HR / Wellness										
0000										
6008 Program Materials	\$3,504	\$4,000	\$696	\$4,000				\$4,000		
Total 0000	\$3,504	\$4,000	\$696	\$4,000				\$4,000		
Total 125-811 HR / Wellness	\$3,504	\$4,000	\$696	\$4,000				\$4,000		
125-812 HR / Health & Safety										
0000										
6008 Program Materials	\$1,735	\$3,000	\$290	\$3,000				\$3,000		
Total 0000	\$1,735	\$3,000	\$290	\$3,000				\$3,000		
Total 125-812 HR / Health & Safety	\$1,735	\$3,000	\$290	\$3,000				\$3,000		

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	2022	2023	2023	2024	2024	2024	2024 Capital	2024	2023 vs 2024	2023 vs 2024
	Actuals	Budget	YTD	Base	One-Time	Service Level	Operating	Total	Budget	Budget
			Actuals	Budget	Items	Change	Impact	Budget	Incr./((Decr.) \$	Incr./((Decr.) %
130-000 Finance / Unassigned										
0000										
4006 Cash Over/(Short)	(\$10)		\$2							
4025 Certificates	(\$13,360)	(\$12,000)	(\$9,520)	(\$12,000)				(\$12,000)		
4032 Provincial Grants	(\$100,059)									
4255 Service Fee			(\$890)	(\$2,500)				(\$2,500)	(\$2,500)	
4902 Contrib fr Administration D/C	(\$12,794)									
4927 Contrib fr OCIF FC R/F	(\$9,429)	(\$50,000)							\$50,000	(100.0%)
4999 Misc Revenue	(\$13,385)	(\$5,900)	(\$8,357)	(\$13,800)				(\$13,800)	(\$7,900)	133.9%
6001 Office Supplies	\$10,329	\$10,000	\$8,768	\$10,000				\$10,000		
6004 Postage	\$19,484	\$16,000	\$20,002	\$17,000				\$17,000	\$1,000	6.3%
6006 Uniforms	\$1,007		\$345							
6009 Office Equipment	\$6,735	\$3,000	\$1,654	\$4,195				\$4,195	\$1,195	39.8%
6020 Bank Fees & Interest Charges	\$9,571	\$8,525	\$6,888	\$10,700				\$10,700	\$2,175	25.5%
6051 IT Technical Support	\$1,488	\$10,400	\$401	\$7,400				\$7,400	(\$3,000)	(28.8%)
6053 IT Software Licenses	\$32,750	\$30,000	\$49,175	\$46,416				\$46,416	\$16,416	54.7%
6210 Insurance Premium	\$17,704	\$20,619	\$18,930	\$21,207				\$21,207	\$588	2.9%
6220 Contracted Services	\$101,930	\$62,400	\$16,392	\$11,025				\$11,025	(\$51,375)	(82.3%)
6260 Audit Fees	\$42,655	\$38,000	(\$9,667)	\$41,819				\$41,819	\$3,819	10.1%
6291 Professional Dues	\$4,140	\$7,246	\$4,749	\$6,759				\$6,759	(\$487)	(6.7%)
6292 Travel	\$10	\$500	\$335	\$500				\$500		
6294 Training	\$7,149	\$15,000	\$10,105	\$16,600				\$16,600	\$1,600	10.7%
6300 Meals	\$2,783	\$2,750	\$1,718	\$3,550				\$3,550	\$800	29.1%
6302 R & M - Equipment	\$12									
6522 Cell Phone	\$1,720	\$1,800	\$1,506	\$1,325				\$1,325	(\$475)	(26.4%)
6950 Transfer (to)/from Other Dept	(\$120,050)	(\$123,500)		(\$123,900)				(\$123,900)	(\$400)	0.3%
6998 Emergency Purchases	\$2,035									
9101 Full-Time	\$636,204	\$931,129	\$727,692	\$1,043,147		\$54,567		\$1,097,714	\$166,585	17.9%
9102 Part-Time	\$233,316		\$92,194							
9201 Benefits	\$237,132	\$288,332	\$231,353	\$311,289		\$19,098		\$330,387	\$42,055	14.6%
Total 0000	\$1,099,067	\$1,254,301	\$1,163,775	\$1,400,732		\$73,665		\$1,474,397	\$220,096	17.5%

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	Actuals	Budget	YTD	Base	One-Time	Service Level	Operating	Total	Budget	Budget
			Actuals	Budget	Items	Change	Impact	Budget	Incr./(Decr.) \$	Incr./(Decr.) %
Total 130-000 Finance / Unassigned	\$1,099,067	\$1,254,301	\$1,163,775	\$1,400,732		\$73,665		\$1,474,397	\$220,096	17.5%
Total Finance and HR	\$1,354,540	\$1,549,429	\$1,448,613	\$1,733,274		\$88,665		\$1,821,939	\$272,510	17.6%