

Municipality of Port Hope

Plan Requests

Request	WE-001 Climate Action Coordinator		
Department	Works and Engineering		
Version	03 Proposed by Budget	Year	2024

Description
ANNUALIZED TAX LEVY IMPACT [COST / (SAVINGS)]
102,840
CURRENT BUDGET YEAR'S TAX LEVY IMPACT [COST / (SAVINGS)]
81,304
JUSTIFICATION
Currently, the Environmental Remediation division of Works & Engineering does not have the capacity to manage the increasing workload and Council priorities of climate change and climate resilience after declaring a climate emergency. There is increased provincial and federal climate change related requirements that lower tier governments will be required to manage. These new upcoming requirements for climate action include tasks that the Municipality does not already include in some aspect within its current portfolio, thereby adding new tasks to staff who are already at capacity. In addition, there will be an obligation for Municipalities to inventory and track their natural assets in 2024, which includes not only engineered natural assets (e.g., LIDs), but forests, rivers, and other green features within the Municipality, but not limited to municipally owned assets. To date, these items have not been tracked within our asset management plan, so this will add to the workload for staff.
DESCRIPTION
Climate Action Coordinator will be responsible for items including, but not limited to: monitoring Community Climate Emergency Action Plan (CCEAP) and Corporate Climate Action Plan (and their associated implementation plans), investigating green initiatives, working on municipal natural asset management, corporate energy reporting, and investigating green infrastructure standards. The position will provide value to every department by centralizing climate action, resilience, and green initiatives, and to ensure that opportunities are being assessed throughout the organization. This would free up other employees who undertake some of these roles as an addition to their role and who may not prioritize Climate Action. The province is requiring natural assets to be included in asset management planning, including an inventory of natural assets, by 2024. This position will be a lead for natural asset planning. This position would be a key driver of the draft strategic priority item <i>Healthy Natural Environment</i>.
IMPLICATIONS IF NOT UNDERTAKEN
● Slow movement on climate priorities ● Inability to move forward on new climate and green initiatives ● May not meet regulatory requirements for addressing natural assets ● May not meet Provincial and Federal greenhouse gas reduction goals ● Staff duplication of effort on green initiative items among different departments and divisions ● Staff may miss implementation items, or opportunities ● Staff burnout ● Will not free up senior positions who currently manage these items ● Increased reliance on external consultants

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Request							
	Total	Q1	Q2	Q3	Q4	2025	2026

Attributes		
Attribute	Value	Comment
Department		
Department	Works and Engineering	
Division / Sub Division	Environmental Remediation	
Request Type		
Request Driver	New Service or Program	
Request Type	Staff Position	
Priority	High	
Strategic Priority		
Strategic Priority - ranked #1 required	Infrastructure Sustainability	
Strategic Priority - ranked #2 optional		
Strategic Priority - ranked #3 optional		
Posting Status		
Posting Status	Ready to Post	