

2024 Operating Budget
Proposed Budget with Comparative Data

Planning and Development

	2022 Actuals	2023 Budget	2023 YTD Actuals	2024 Base Budget	2024 One-Time Items	2024 Service Level Change	2024 Capital Operating Impact	2024 Total Budget	2023 vs 2024 Budget Incr./((Decr.) \$	2023 vs 2024 Budget Incr./((Decr.) %
303-303 Eng. Admin / Crossing Guards										
0000										
6008 Program Materials		\$1,000							(\$1,000)	(100.0%)
9102 Part-Time	\$88,699	\$106,697	\$83,396	\$108,878				\$108,878	\$2,181	2.0%
9201 Benefits	\$10,393	\$21,882	\$11,112	\$23,119				\$23,119	\$1,237	5.7%
9999 Emergency Salaries	\$3,914									
Total 0000	\$103,006	\$129,579	\$94,508	\$131,997				\$131,997	\$2,418	1.9%
Total 303-303 Eng. Admin / Crossing Guards	\$103,006	\$129,579	\$94,508	\$131,997				\$131,997	\$2,418	1.9%
390-390 Transit / Conventional										
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4035 Municipal Grant	(\$20,000)	(\$20,000)		(\$20,000)				(\$20,000)		
4301 Bus Rev	(\$64,620)	(\$76,500)	(\$71,627)	(\$76,500)				(\$76,500)		
4922 Contrib fr Prov Gas Tax R/F	(\$100,000)	(\$110,000)		(\$110,000)				(\$110,000)		
6001 Office Supplies	\$691	\$1,000	\$598	\$700				\$700	(\$300)	(30.0%)
6006 Uniforms		\$1,400	\$932	\$1,000				\$1,000	(\$400)	(28.6%)
6051 IT Technical Support			\$1,206							
6180 Fleet Fuel	\$63,978	\$50,000	\$24,041	\$60,000				\$60,000	\$10,000	20.0%
6210 Insurance Premium	\$25,608	\$28,853	\$26,604	\$28,236				\$28,236	(\$617)	(2.1%)
6301 R & M - Vehicle	\$47,174	\$35,000	\$81,354	\$35,000				\$35,000		
6320 R & M - Buildings & Grounds	\$39,292	\$35,000	\$12,966	\$25,000				\$25,000	(\$10,000)	(28.6%)
6950 Transfer (to)/from Other Dept	\$3,000	\$3,000		\$3,900				\$3,900	\$900	30.0%
9101 Full-Time	\$176,806	\$159,111	\$177,990	\$169,650				\$169,650	\$10,539	6.6%
9102 Part-Time	\$87,696	\$96,603	\$102,323	\$52,264				\$52,264	(\$44,339)	(45.9%)
9104 Overtime	\$949	\$1,000		\$1,000				\$1,000		
9201 Benefits	\$79,407	\$77,643	\$76,582	\$68,275				\$68,275	(\$9,368)	(12.1%)
Total 0000	\$339,981	\$282,110	\$432,969	\$238,525				\$238,525	(\$43,585)	(15.4%)
Total 390-390 Transit / Conventional	\$339,981	\$282,110	\$432,969	\$238,525				\$238,525	(\$43,585)	(15.4%)
390-391 Transit / Specialty										
0000										
4301 Bus Rev	(\$3,948)		(\$4,657)	(\$4,000)				(\$4,000)	(\$4,000)	
4922 Contrib fr Prov Gas Tax R/F	(\$32,000)	(\$35,000)		(\$35,000)				(\$35,000)		

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	2022	2023	2023	2024	2024	2024	2024 Capital	2024	2023 vs 2024	2023 vs 2024
	Actuals	Budget	YTD	Base	One-Time	Service Level	Operating	Total	Budget	Budget
			Actuals	Budget	Items	Change	Impact	Budget	Incr./((Decr.) \$	Incr./((Decr.) %
6001 Office Supplies	\$39		\$132							
6006 Uniforms		\$500		\$200				\$200	(\$300)	(60.0%)
6180 Fleet Fuel	\$6,886	\$6,000	\$2,762	\$6,500				\$6,500	\$500	8.3%
6301 R & M - Vehicle	\$915	\$2,000	\$460	\$2,000				\$2,000		
6520 Telephone		\$1,000							(\$1,000)	(100.0%)
9101 Full-Time	\$55,538	\$92,994	\$49,424	\$92,085				\$92,085	(\$909)	(1.0%)
9102 Part-Time	\$18,188		\$1,479	\$47,977				\$47,977	\$47,977	
9104 Overtime	\$620									
9201 Benefits	\$23,083	\$35,345	\$18,326	\$42,467				\$42,467	\$7,122	20.1%
Total 0000	\$69,321	\$102,839	\$67,926	\$152,229				\$152,229	\$49,390	48.0%
Total 390-391 Transit / Specialty	\$69,321	\$102,839	\$67,926	\$152,229				\$152,229	\$49,390	48.0%
800-000 Plan & Dev / Unassigned										
0000										
4033 Federal Grant	(\$2,100)									
4707 Com Of AdjFees	(\$12,654)	(\$10,000)	(\$15,456)	(\$20,000)				(\$20,000)	(\$10,000)	100.0%
4709 Rezoning Fee	(\$47,300)	(\$49,550)	(\$27,200)	(\$49,000)				(\$49,000)	\$550	(1.1%)
4710 Subdivision Fee	(\$17,000)	(\$83,100)	(\$28,500)	(\$83,100)				(\$83,100)		
4711 Site Plan Fees	(\$40,700)	(\$42,000)	(\$16,200)	(\$10,000)				(\$10,000)	\$32,000	(76.2%)
4712 Pre-Consultation Fees	(\$9,900)	(\$10,000)	(\$10,950)	(\$12,000)				(\$12,000)	(\$2,000)	20.0%
4902 Contrib fr Administration D/C	(\$8,581)	(\$42,750)				(\$27,000)		(\$27,000)	\$15,750	(36.8%)
4990 Contrib fr Capital Surplus Res		(\$11,000)							\$11,000	(100.0%)
4999 Misc Revenue	(\$6,620)	(\$4,500)	(\$5,995)	(\$6,000)				(\$6,000)	(\$1,500)	33.3%
6001 Office Supplies	\$3,312	\$3,000	\$13,470	\$3,000				\$3,000		
6020 Bank Fees & Interest Charges	\$45	\$50	\$45	\$50				\$50		
6053 IT Software Licenses	\$2,523	\$1,676	\$693	\$8,000				\$8,000	\$6,324	377.3%
6210 Insurance Premium	\$16,885	\$19,705	\$20,441	\$23,752				\$23,752	\$4,047	20.5%
6220 Contracted Services	\$112,205	\$135,000	\$139,628	\$32,500	\$85,000	\$122,000		\$239,500	\$104,500	77.4%
6291 Professional Dues	\$7,506	\$3,450	\$668	\$4,100				\$4,100	\$650	18.8%
6292 Travel	\$1,043	\$500	\$875	\$750				\$750	\$250	50.0%
6294 Training	\$3,861	\$5,600	\$5,415	\$5,700				\$5,700	\$100	1.8%
6520 Telephone	\$5,292		\$6,102							

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	2022	2023	2023	2024	2024	2024	2024 Capital	2024	2023 vs 2024	2023 vs 2024
	Actuals	Budget	YTD	Base	One-Time	Service Level	Operating	Total	Budget	Budget
			Actuals	Budget	Items	Change	Impact	Budget	Incr./(Decr.) \$	Incr./(Decr.) %
6522 Cell Phone	\$1,946	\$1,800	\$1,688	\$2,100				\$2,100	\$300	16.7%
6527 Internet	\$1,058	\$4,500		\$6,684				\$6,684	\$2,184	48.5%
6620 Trsf to Capital	\$71,095									
6950 Transfer (to)/from Other Dept	(\$6,827)	(\$20,100)		(\$10,000)				(\$10,000)	\$10,100	(50.2%)
9101 Full-Time	\$428,799	\$648,287	\$443,272	\$638,701				\$638,701	(\$9,586)	(1.5%)
9102 Part-Time	\$9,518		\$10,286							
9109 Honourarium				\$6,000				\$6,000	\$6,000	
9201 Benefits	\$123,968	\$200,273	\$127,237	\$188,388				\$188,388	(\$11,885)	(5.9%)
Total 0000	\$637,374	\$750,841	\$665,519	\$729,625	\$58,000	\$122,000		\$909,625	\$158,784	21.1%
Total 800-000 Plan & Dev / Unassigned	\$637,374	\$750,841	\$665,519	\$729,625	\$58,000	\$122,000		\$909,625	\$158,784	21.1%
850-000 Economic Development / Unassigned										
0000										
4032 Provincial Grants	(\$13,571)	(\$65,000)	(\$10,000)		(\$12,000)			(\$12,000)	\$53,000	(81.5%)
4036 Other Grants (Non Gov't)	(\$29,475)		(\$40,463)							
4950 Contrib fr Urban LLRW R/F	(\$52,464)	(\$78,711)	\$17,194	(\$78,711)				(\$78,711)		
4990 Contrib fr Capital Surplus Res	(\$16,505)									
4999 Misc Revenue	(\$1,500)	(\$2,500)	(\$7,800)	(\$2,500)				(\$2,500)		
6001 Office Supplies	\$4,052	\$1,500	\$2,854	\$1,500				\$1,500		
6004 Postage		\$50							(\$50)	(100.0%)
6009 Office Equipment	\$3,102	\$2,500							(\$2,500)	(100.0%)
6032 Grant Expenses	\$1,998		\$231							
6050 IT Supplies	\$1,531									
6053 IT Software Licenses	\$4,724	\$7,926	\$3,232	\$3,700				\$3,700	(\$4,226)	(53.3%)
6089 Visitor Guide-Creative,Mailing	\$6,027	\$7,700	\$255						(\$7,700)	(100.0%)
6090 On-Line Marketing	\$14,450	\$8,500	\$2,574	\$2,000				\$2,000	(\$6,500)	(76.5%)
6091 Tourist Connection		\$5,000							(\$5,000)	(100.0%)
6201 Advertising	\$23,443	\$2,000	\$27,070	\$10,000				\$10,000	\$8,000	400.0%
6203 Videos, Photos, Radio Creative	\$10,456	\$5,000	\$18,164	\$2,500				\$2,500	(\$2,500)	(50.0%)
6205 Printing-Brochures & Posters	\$234	\$5,000		\$1,500				\$1,500	(\$3,500)	(70.0%)
6220 Contracted Services	\$151,530	\$355,000	\$31,609	\$50,000	\$142,000			\$192,000	(\$163,000)	(45.9%)
6291 Professional Dues	\$3,395	\$2,250	\$2,877	\$3,000				\$3,000	\$750	33.3%

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			Actuals	Budget	Items	Change	Impact	Budget	Incr./((Decr.) \$	Incr./((Decr.) %
6292 Travel	\$541	\$600	\$211	\$500				\$500	(\$100)	(16.7%)
6294 Training	\$3,780	\$5,500	\$1,774	\$3,500				\$3,500	(\$2,000)	(36.4%)
6299 Donation/Grant Expense	\$52,464	\$78,711	\$18,133	\$78,711				\$78,711		
6320 R & M - Buildings & Grounds	\$18,187	\$20,000		\$20,000				\$20,000		
6340 Rentals-Property	\$4,681	\$4,800	\$3,841	\$4,800				\$4,800		
6450 Trsf to W1 LLRW RF	\$100,000	\$100,000		\$100,000				\$100,000		
6520 Telephone	\$2,745	\$3,000	\$1,409						(\$3,000)	(100.0%)
6522 Cell Phone	\$905	\$600	\$911	\$900				\$900	\$300	50.0%
6527 Internet	\$4,648	\$1,600	\$2,739						(\$1,600)	(100.0%)
9101 Full-Time	\$71,823	\$152,986	\$124,951	\$179,852				\$179,852	\$26,866	17.6%
9102 Part-Time	\$13,694		\$24,214							
9201 Benefits	\$21,304	\$48,642	\$34,869	\$53,566				\$53,566	\$4,924	10.1%
Total 0000	\$406,199	\$672,654	\$260,849	\$434,818	\$130,000			\$564,818	(\$107,836)	(16.0%)
Total 850-000 Economic Development / Unassigned	\$406,199	\$672,654	\$260,849	\$434,818	\$130,000			\$564,818	(\$107,836)	(16.0%)
Total Planning and Development	\$1,555,881	\$1,938,023	\$1,521,771	\$1,687,194	\$188,000	\$122,000		\$1,997,194	\$59,171	3.1%